

Auto Mileage/Expenses Worksheet

Auto Expenses. Complete the following information on any vehicle for which a deduction is claimed for business, rental, etc.

Vehicle Year, Make, Model	Beginning of Year odometer	End of year odometer	Total Miles driven for the year
1.			
2.			
3.			

For vehicles listed above provide the information below. Also provide information about the sales of vehicles for which business deductions were taken in any prior year.

Vehicle # from above	Total miles (from above)	Commuting miles (W2)	Business miles (self employed)	Date first used for business	Own or lease?	Interest paid for the year	Parking/tolls	Sold/Bought this year
1.								
2.								
3.								

For actual expenses, complete the information below. If using standard mileage rate, actual expenses are not necessary.

Fuel	Maintenance	Repairs	Insurance	Car washes	Licenses/tags	Parking/tolls	Other (specify)
1.							
2.							
3.							

YOU MUST ANSWER THE QUESTIONS BELOW

Is there another vehicle available for personal use? Yes No	Do you have evidence to support the deduction? Yes No
Was the vehicle available during off-duty hours? Yes No	If "Yes" is the evidence written? Yes No

Year, make, model	Date purchased	Cash paid	Value of trade-in toward purchase	Date sold	Sales price	Other/notes
1.						
2.						
3.						

By my signature below, I acknowledge that I have provided this information to Crystal Clear Tax Solutions Inc and have made the representations above. I represent that I have filled out this worksheet truthfully and accurately.

Print Name: _____ Date: _____

Tax Matters Representative signature: _____

Business Name: _____



Crystal Clear Tax Solutions Inc
"Helping you put the pieces together"

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